



**Job Title: Auto Department Sales / Vehicle Donation Pick-up Driver**

Reports To: Thrift Director

Status: Part Time

Pay Rate: \$17.50/ hour

**Job Description:**

The Fresno Mission Auto Department is looking to add to their team! If you are driven to make a meaningful difference in the lives of others, we invite you to join our team! Under the Supervision of the Thrift Store Director, the vehicle donation pick-up driver is responsible for making that first impression with the donor and why they would want to donate to our cause! Then, safely transporting the vehicles donated to the Fresno Mission, as well as daily customer service and sales on the selling lot.

**What You Will Do:**

- Provide exceptional customer service
- Engage in sales activities to meet and exceed sales targets.
- Maintain security and safe operation of the donation pickup pull vehicle.
- Schedule and pick up donations using an electronic wench.
- Responsible for filling out the necessary donation paperwork completely and accurately.
- Plans tasks of the day around donation pick-ups and potential sales opportunities
- Transporting program participants from downtown location to the thrift store.
- Other responsibilities as assigned

**Requirements:**

- Strong phone etiquette and communication skills; bilingual is a plus
- Clean and valid driver's license; must be complaint with all safety regulations.
- Ability to safely load and unload donated vehicles onto pull truck.
- Ability to make independent decisions based on Mission standards.
- Ability to work a flexible work schedule based on accommodating donation pick-ups and weekly sales goals. (weekly days off include Sunday plus one mid-week day)
- Proven experience in automotive sales, able to assist the potential buyer in making the right decision based on their needs.
- Must have a mature walk with Jesus Christ – must possess a Christian testimony of their faith and experience with Jesus.
- Must be in agreement with Fresno Mission's Statement of Faith.

**Application Process:**

Individuals interested in being considered for this position should email the following documents:

1. An updated resume.
2. The names, email addresses, and phone number of three references.

Please email all documents to [HR@fresnomission.org](mailto:HR@fresnomission.org)

No phone calls please