



Position Details

Job Title: Mobilization Manager

Reports to: Chief Ministry Officer

Status: Full time

Pay Rate: \$25 per hour

Position Description:

The purpose of this position is to mobilize (invite) the Church and individuals to come alongside the various programs the Fresno Mission offers. Our heart is to see lives transformed through the hope of Christ, and we believe God uses His people as they use their gifts, and talents. Develop and maintain intentional relationships with community organizations, and individuals. Promote and recruit volunteers and groups. Plan and facilitate annual long-term volunteer appreciation events. Maintain expected outcomes for each of the programs. Work with other staff in Development Department for events, fundraising and other organization-wide needs. Effectively communicate the vision for volunteering and church relations. Uphold the volunteer life cycle and make sure program policies are being implemented in all areas of volunteering and community engagement. Manage the annual Volunteer Department budget. You will be responsible for maintenance and reporting of volunteer database and its functionality.

Who you are:

- You are passionate about seeing lives transformed by Christ and inviting others to join in that work.
- You love connecting with people – whether individuals, churches or community partners and building relationships that last.
- Communicate clearly, cast vision well, and inspire others to serve with purpose.
- Organized and able to balance relational ministry with administrative responsibilities like systems and reporting.
- Enjoy collaborating with others and can lead a team with humility, fairness and grace.
- Able to work in a fast-paced and constantly changing environment.
- Great at time management.

What you'll do (just the basics):

- Build and maintain strong relationships with volunteers.
- Recruit, equip, and support individuals and groups to serve in The Fresno Mission programs.
- Plan and coordinate annual volunteer appreciation and engagement events.
- Oversee the volunteer life cycle – from recruitment and onboarding to placement.
- Collaborate with the Development Team and Program staff on mission events.
- Perform other duties as assigned.

Bonus Points:

- You have the flexibility to adapt to changes and take on new responsibilities as the organization grows.
- Puedes hablar, leer y escribir en español.
- You're excited to work in a fun fast-paced atmosphere where everyone takes the mission seriously, but no one takes themselves too seriously.

Experience/Skills:

A minimum of two years' experience in leading volunteers. Communication and strong organizational skills. Relational and approachable. Microsoft Office and computer skills.

Requirements:

A mature walk with Jesus Christ and able to articulate Biblical beliefs and their application within the context of the Fresno Mission. All employees of Fresno Mission are an integral part of the outreach ministry of a non-denominational, evangelical ministry sharing the Gospel of Jesus Christ through transformational programs that provide food, shelter, clothing, education, job training and renewal of families to the poor and addicted. All employees are Christian missionaries and are required from time to time to participate in chapel services, outreach ministries, Bible studies and prayer times. Due to the nature of these types of ministries, it is an absolute necessity that each employee possesses and maintain a Christian testimony of their faith and experience in Jesus. Must be in agreement with the Statement of Faith of the Fresno Mission.

Application Process:

Individuals interested in being considered for this position should email the following documents:

1. Letter of interest which includes a narrative detailing how you believe you qualify for this position.
2. An updated resume.
3. The names, email addresses, and phone number of three references.

Please email all documents to HR@fresnomission.org

No phone calls.